



WOW Operation

This vehicle is owned and maintained by **Pathways to Care Network (PCN)** at or above manufactures specifications. **PCN** will maintain the vehicle and equipment in the best possible condition through a system of regular inspections, repair, and replacement, whenever necessary.

Operation of vehicle:

When driving the **WOW** vehicle, all state and local laws pertaining to the operations of this vehicle must be observed. The driver is not exempt from any citation issued for negligent operation of the vehicle or infraction of the law. The driver is also responsible for any fines resulting in being issued a citation including photo radar.

If you are involved in a collision, photo radar, or citations you must report the incident to **PCN** immediately.

The **WOW** will not be operated by anyone other than the person to whom the **WOW** is assigned or pre-authorized drivers/passengers as reported to our insurance group.

No one will operate the **WOW** while under the influence of intoxicating beverages, drugs, or compounds.

The **WOW** is a clean environment and is not open to PETS.

Vehicle Inspection:

WOW must be inspected before leaving the parking lot. The pre-trip inspection form includes elements that are considered vital to the mission performance, but is constructed in such a way that it can be completed in a short time.

Any problems with the performance should be documented on the back of the pre-trip form and brought to the attention of **PCN**.

Security:

The **WOW** is a community vehicle that has equipment and supplies from multiple agencies. When you are not in attendance of the vehicle all doors and outside compartments will need to be secured. The **WOW** is equipped with a security system that is activated by the key fob.

Vehicle Breakdowns:

In the event the **WOW** needs to be towed we have an arrangement with **Caveman Towing** 479-5001 ask for **Lonnie Leonard**, Please call them and have it towed to **Mock Ford** 913 SE 6th Street, 476-6656 ask for **Don Mock Only**.

House Cleaning:

It is expected that each organization that leases the **WOW** is responsible for cleaning it after each event. Any **WOW** supplies that are used must be replaced. Trash containers are to be emptied and spills are to be cleaned up. It is important to maintain a clean environment for the next organization.